

DOWNERS GROVE ADVENTIST SCHOOL HANDBOOK



2011-2012 SCHOOL YEAR

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GENERAL INFORMATION

INTRODUCTION

This handbook is to provide you with information about the Downers Grove Adventist School. It is also a guide to school policy. The information will answer most of your questions relative to the operation of the school. If you have further questions, please contact the principal.

Downers Grove Adventist School
5524 Lee Avenue
Downers Grove, IL 60515
Phone: 630-968-8848
E Mail – dgaschool@comcast.net
Web site – WWW.DGASCHOOL.COM

The Downers Grove Adventist School was established in 1984 by the Downers Grove Seventh-day Adventist Church to provide a Christian education for its members and community. This school is part of the worldwide system of Seventh-day Adventist elementary and secondary schools dedicated to the education of the child in the physical, mental, and spiritual realms. It is managed by a local school board under the supervision of the Education Director of the Illinois Conference of Seventh-day Adventists.

A full course of study is offered for each grade (K-8), including instruction in the Bible. In addition to providing a strong academic program, it is our ultimate goal to help each student to develop a strong relationship with Jesus.

The home, church, and school must be committed to those goals and work together to achieve them.

MISSION STATEMENT

The mission of the Downers Grove Adventist School is to:

- I. Help each child to discover, develop, and use their talents in service to God and to mankind, as well as to meet their own personal needs.
- II. Encourage students to build a continuing and progressive relationship with Christ through study of the Scriptures.
- III. Lead children to seek God's plan for their lives, to accept his ownership, to rely on the guidance of the Holy Spirit, and to accept salvation through Jesus.

MULTI-CULTURAL EDUCATION POLICY

Downers Grove Adventist School utilizes available resources of curriculum, instruction, in-service, counseling, and guidance, to reflect the racial, ethnic, linguistic, and cultural heritage of both historical and modern-day America by observing the following objectives:

1. Selecting materials and methods that will eliminate bias and stereotype.
2. Conducting in-service programs for our staff that will help them to understand a multi-cultural approach and reflect it in their teaching and administrative duties.
3. Encouraging all students to grow in self-esteem and to understand their academic human potential.
4. Guarding against the grouping of students that reflect racial, ethnic, linguistic and cultural bias.

PHILOSOPHY

The Seventh-day Adventist Church recognizes God as the ultimate source of existence and truth. In the beginning, God created in His image a perfect humanity, a perfection later marred by sin. Through Christ and His Spirit, God determined to restore humanity from its lost state. Through the Bible, He has revealed His will to the world, a revelation that supersedes human reason. Through His Church on earth, He seeks the lost for His kingdom.

The basic tenets of the Seventh-day Adventist Church, as well as the inspired writing of Ellen White, are directed toward God's restorative plan for fallen humanity. The Church conducts its own system of education to engender belief in these tenets, within the context of one's personal relationship with Jesus Christ, and to foster a desire to share the relationship with others.

Made in God's image, every human being, although fallen, is endowed with attributes akin to those of the Creator. Therefore, Adventist education seeks to nurture thinkers rather than mere reflectors of others' thoughts; loving service rather than selfish ambition; maximum development of one's potential; and an appreciation for all that is beautiful, true, and good.

An education of this kind imparts far more than academic knowledge. It is a balanced development of the whole person. Its time dimensions span eternity. In Adventist education, homes, schools, and churches cooperate together with divine agencies in preparing learners for citizenship here on this earth and in the New Earth to come.

CURRICULUM GOALS

The following goal statements have been established to support the unique philosophy of Seventh-day Adventist education.

Each student will:

Acceptance of God and His Word

- I. Surrender one's whole life to God through conversion; use the Bible as a basis for a relationship with Jesus Christ and a guide in all areas of life.

Commitment to the Church

- II. A Desire to know, live out, and share the basic tenets of the Seventh-day Adventist Church.

Family and Interpersonal Relationships

- III. Develop a sense of self-worth, along with skills in interpersonal relationships needed for meeting the responsibilities of family membership, and respond with sensitivity to the needs of others.

Responsible Citizenship

- IV. Develop an understanding of multi-cultural diversity and historical heritage, and a working knowledge of governmental processes, while affirming a belief in the dignity and worth of others and a responsibility of one's local, national, and global environments.

Health Balanced Living

- V. Accept personal responsibility for achieving and maintaining optimum physical, mental, and spiritual health.

Intellectual Development

- VI. Adopt a systematic, logical approach to decision-making and problem-solving based on a body of scientific, mathematical, and historical knowledge, within the context of a biblical perspective.

Communication Skills

- VII. Acquire optimum competency in verbal and nonverbal communication, in the use of information technology, and in effective communication of one's faith.

Life Skills

- VIII. Function responsibly in the everyday world, using Christian principles of stewardship, economy, and personal management.

Aesthetic Appreciation

- IX. Develop an appreciation of the beautiful, both in God's creation and in human expression, while nurturing individual ability in the fine arts.

Career and Service

- X. Develop a strong work ethic and an appreciation of the dignity of service, along with an awareness of career options and opportunities, as they relate to one's personal involvement in the mission of the church.

ADMISSION INFORMATION

The Downers Grove Seventh-day Adventist School is open to all who desire a Christian education and are willing to follow its regulations. Parents and students are expected to support school standards and programs.

Non-Discrimination Policy

The Downers Grove Adventist School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school, including educational policies, admission policies, and scholarships.

New Students or Transfer Students

A completed application form must be submitted to the principal who will present it to the school board. Students are admitted on a conditional basis until there is:

1. Verification of placement from former school
2. Receipt of current health records
3. Evidence of willingness to follow school standards
4. Review of application by the school board

Returning Students

Admission is based on the following:

1. Satisfactory completion of prior school year
2. Current financial account
3. Up-to-date health records
4. Review of application by the school board

Registration

The registration fee is based on grade level and the time of registration. Early registration ends on the announced date (See the financial information page for details). The registration fee covers the cost of textbooks, workbooks, student insurance, library, and selected material.

Student Records

The school keeps a file on each student. Parents of students transferring from another school will be asked to give permission to release records from the previous school. A birth certificate must be submitted for the file.

Academic Placement

The school reserves the right to give entrance and qualifying tests as deemed advisable. The test results will be used to determine placement where the student may be most successful.

Entrance Ages

Kindergarten – Children who are five years old on or before September 1 of the current school year are eligible for entrance to Kindergarten.

First Grade – Children who are six years old on or before September 1 of the current school year are eligible for entrance to the first grade.

MEDICAL INFORMATION

Medical Examination

Students entering Kindergarten, first grade, or fifth grade, and all new students must submit evidence of a medical examination. Forms for this are available from the principal.

Dental Exams

Students entering kindergarten, second and sixth grades must provide evidence of having had a dental examination. A dental examination taken within the past 12 months is acceptable. Forms are available from the principal.

Immunization

Each child must show adequate proof of immunization against measles, tetanus, diphtheria, poliomyelitis, pertussis, rubella (German measles), and mumps.

All children in grades 5-8 are required to have the series of three shots to be vaccinated for Hepatitis B. Students must have had their first shot and have set appointments for the next two shots to enter school.

Consent to Treatment Form

In the case of an accident or emergency, parents can greatly facilitate the emergency treatment of their children by placing on file at the school a signed "Consent to Treatment" form available at the time of registration.

Medication

All medications, prescription and non-prescription, must be kept under lock. Parents of students taking medication of any kind must inform the teacher, in person, and with written information. The note should include:

Name of Student

Name of Medication

Dosage

Time the medication should be given

Duration of medication (e.g. 3 days, 1 week)

Date

Parent's Signature

FINANCIAL INFORMATION AND POLICIES

Every school must operate on a sound financial basis. Prompt care of your financial responsibility is not only appreciated, but is also necessary if we are to maintain a quality educational program at DGAS. Before a student is enrolled in the school, a parent or guardian accepts financial responsibility for the student by signing a contract stating that the account will be paid on a regular basis.

Tuition

The tuition is based on the current school year fees (*The official calendar will be given upon registration*). The tuition is payable in ten equal monthly installments. The first installment being due August 1st, and consecutive payments made through May 1st.

No student shall be allowed to enroll in a new school year at DGAS unless all past due tuition and fees have been paid to DGAS or any other Adventist school.

A 5% discount will be credited to the student's tuition account when the full amount for the year is paid prior to the first day of school.

Late Enrollment

The tuition will not be prorated for late enrollment for students entering school during the first quarter. Any student entering school after the quarter has ended will be given credit for those quarters not attended. A parent who thinks special circumstances warrant the prorating of the tuition for all or some of the days missed before enrollment may petition the school board by letter for a credit to their account.

Delinquent Accounts

- ◆ A payment will be considered delinquent if it is not received by the 15th of the month. At that time a \$25.00 late fee will be assessed to the account.
- ◆ Diplomas, transcripts, and year-end report cards will not be provided for students who have outstanding balances.
- ◆ When an account becomes 60 days overdue, the student will be suspended from school until payment is made.

Financial Assistance

In order to receive financial assistance, the student's account must be kept current and must be paid in full at the end of the school year. The agreed-upon financial assistance will be applied to the student's account at the end of the school year if the parent's portion of the student's account is paid in full.

Registration Fees

- ◆ The registration fees are due the day of registration. The registration fee covers the cost of books, workbooks, student insurance and library materials.
- ◆ Students are eligible to receive the pre-registration discounts after all due and/or past due tuition and fees are paid in full.
- ◆ The registration fee is neither prorated nor refundable.

School Fees (Registration and Tuition)

REGISTRATION FEE

Grades 1-8	Early registration (On or before June 30, 2006)	\$300
Grades 1-8	Regular Registration Fee	\$350
Kindergarten ½ Day	Early registration (On or before June 30)	\$200
Kindergarten ½ Day	Regular Registration	\$250
Kindergarten Full Day	Early Registration (On or before June 30)	\$300
Kindergarten Full Day	Regular Registration Fee	\$350

MONTHLY TUITION PAYMENTS *Grades 1-8*

	(10 monthly payments)	
1 Child		\$405
2 Children		\$760
3 Children		\$1,115

CHURCH SUBSIDIES

- ◆ Tuition subsidy is paid by the Downers Grove Church, and any other church willing to support their members in our school. The Church Boards set the rates and manner of payment of the subsidy.
- ◆ Downers Grove Church pays \$115/month/student directly to the school.

MONTHLY SUBSIDIZED TUITION PAYMENTS **Grades 1-8**

	(10 monthly payments)	
1 Child		\$290
2 Children		\$530
3 Children		\$770

KINDERGARTEN TUITION

1 Child ½ Day (10 monthly payments)	\$250
1 Child Full Day (10 monthly payments)	\$405

Kindergarten is subsidized by the Downers Grove Church at a \$70.00 rate per child. Kindergarten student tuition is not subject to the multiple-student discount.

ATTENDANCE

School Day

8:30 A.M.	School begins
3:30 P.M.	School is dismissed (2:30pm on Friday)

Students should arrive at school not more than 15 minutes before the start of school. At the end of the school day students should be picked up promptly unless other arrangements have been made in advance. Students who arrive before 8:15 a.m. or those who are not picked up by 3:45 p.m. (or 2:45 p.m. on Friday) will be placed in the Preschool, and their parents will be billed on an hourly basis at the rate of \$4.00 per hour; billed in 15 minute increments at \$1.00 each.

Absences

Regular and prompt attendance at school is necessary for satisfactory school work and developing self-discipline. Whenever a student is absent or is excused for a portion of the day, a **signed written note** from the parent is required. In the case of highly contagious diseases, a medical release from a physician is necessary.

Repeated Absences

A conference with the parents, student, teacher, and principal will be requested for those who are consistently absent or tardy.

If the problem persists, the principal will report to the school board and to the public school authorities as required by law in the area.

A student who misses 7 or more days in one quarter (15%) may not be able to receive academic credit.

Make-up Work

Schoolwork missed during an excused absence may be made up within a reasonable length of time with no penalty. However, it is the responsibility of the student to obtain assignments from the teacher and to see that they are completed.

Absence from School Premises

No student will be permitted to leave the school premises at any time during the regular school day without a request from the parent or guardian, in person or in writing.

ACADEMICS

Grading

Students in Kindergarten through second grade are not assigned letter grades on the A-F scale. The following symbols or scales are used to evaluate their academic performance:

Kindergarten and Grades 1-2

I	=	Achieves independently
P	=	Progressing toward achieving
NT	=	Needs time to develop

A blank means not evaluated at this time.

Grades 3-8

A	96.00 - 100.00%	Excellent	C-	71.00 – 74.99%	Satisfactory
A-	91.00 – 95.99%	Excellent	D+	69.00 – 70.00%	Below Average
B+	89.00 – 90.99%	Above Average	D	65.00 – 68.99%	Below Average
B	85.00 – 88.99%	Above Average	D-	61.00 – 64.99%	Below Average
B-	81.00 – 84.99%	Above Average	F	30.00%	Unsatisfactory
C+	79.00 – 80.99%	Satisfactory	I		Incomplete
C	75.00 – 78.99%	Satisfactory	M	0.00%	Missing

Interim Progress Report

A mid-quarter report may be issued to help parents and students track their progress.

Report Cards

Formal report cards will be issued following the close of each nine-week period except where there is a balance due at the end of the second and fourth quarters.

Parent-Teacher Conferences

Parent-teacher conferences are scheduled at the close of the first, second, and third grading periods. Additional conferences may be scheduled if considered needed by either parent or teacher.

Homework

Students can expect to have homework, and, occasionally, special projects that will need to be done at home. In grades 5-8 we strongly recommend that students spend at least 30 minutes per school night reading trade books, magazines, newspapers, etc. Also, at least 30 additional minutes a day should be set aside at home to do homework. If a child does not have any homework on a given day, we recommend that he/she use this additional time to read a book or to write in a journal. Having a set time every evening will form positive study habits that will help your child throughout his/her entire educational experience.

Standardized Testing

Each fall, the school administers national achievement tests (Iowa Tests of Basic Skills) to students in grades 3-8. The test results are discussed at the parent-teacher conferences at the end of the second marking period.

STUDENT CONDUCT

The student benefits most when parents and teachers work together to uphold the standards of dress, speech, and behavior voted by the School Board. In addition to a positive attitude toward the school's rules, parents can support the staff by checking:

- ◆ what the child is wearing to school,
- ◆ that he has a nourishing lunch and/or snack,
- ◆ that he is not bringing items that are not allowed in school. (The principal and the teachers will **not** grant permission to bring in the banned items for any reason such as Show and Tell.)

The staff and the School Board of Downers Grove Adventist School wishes to create an environment where all students are happy, safe, successful, self-controlled, and responsible. All school rules and regulations are intended to realize this. If an item is taken away, it may be reclaimed only by the parent, who will be advised that it will not be returned a second time if the student brings it in again.

Your supportive attitude will help the teachers implement the standards listed below that the board and the parents have agreed are important in defining our school's unique mission.

Based on the recommendations of the Illinois Conference of Seventh-Day Adventist the Downers Grove discipline measures are as follows:

1. **Respect** is to be shown at all times to God, teachers, and fellow students.
2. The **laws** of the state and local government are to be respected.
3. **Dishonesty, theft, and cheating** on examinations or on any schoolwork are not acceptable behavior.
4. **Foul or vulgar language** is not tolerated.
5. Possession of **weapons**, dangerous objects, or explosive devices is not permitted and will result in immediate suspension and possible expulsion. Imitation or toy weapons are not permitted.
6. The use, possession, or distribution of **tobacco, alcoholic beverages, non-prescribed drugs, narcotics**, and controlled dangerous substances are prohibited and are causes for immediate suspension and possible expulsion.
7. **Hand-held electronic games, radios, ipods, mp3/CD players, cell phones, and iphones** are not permitted at school. These items will be taken from students and returned to their parents only on the first offense.

8. **Questionable reading material, playing cards**, and any other items not in harmony with Seventh-day Adventist Christian standards will be taken from students.
9. **Fighting, running in the halls, shouting, and throwing objects** are considered improper conduct at all times.
10. **Chewing gum** is not allowed at school except on special occasions such as planned parties.
11. Students are held accountable for any additional classroom rules as outlined by the teacher.

Violation of these regulations will result in disciplinary measures. A positive attitude and the cooperation of a student will help to determine the decisions of the teacher and principal. Discipline ranges from verbal warnings to suspension or expulsion from school. Most offenses may be dealt with by the teacher. Offenses of a more serious nature will be handled by the principal or the School Board.

Disciplinary Measures

The following measures may be taken when corrective discipline is needed (in no particular order):

- conference between student and teacher
- conference of teacher, student, and parent(s)
- conference of teacher, student, parents, and principal
- conference of teacher, student, parents and Advisory Committee
- conference of teacher, students, parents, principal, and School Board

In extreme cases a student may need to be immediately removed from campus. In these cases the Illinois Conference's policy requires the parent's to be notified first and given a reasonable time to pick up their child. If the parent fails to respond within the time allotted and the child continues to be a threat to him/her self then the local authorities are to be called to resolve the issue.

The principal has the authority to enact an immediate suspension in any situation where, in his or her judgment, suspension is warranted.

Due Process

A parent may request a conference with the principal if there is no resolution of a problem where a teacher is involved. If the matter is not resolved at this level, please contact the chairperson of the School Board for a conference with him or her, or with the board.

Standards of dress, speech, and behavior voted by the School Board will be upheld by the staff. Parents have a role in supporting the school's efforts. Your supportive attitude will help the teachers implement the standards that the board and the parents have agreed are important in defining our school's unique mission.

GENERAL GUIDELINES

School Board

The Downers Grove Adventist School Board is composed of the principal, pastor, treasurer, Home and School leader, education secretary, preschool director, three members at large, and the Illinois Conference Superintendent of Schools. The School Board chairman is elected from among its membership.

The School Board will meet monthly and/or as needed during the school year. Board members have authority to conduct school business only during officially called board meetings.

Student Dress

Students should arrive at school appropriately dressed according to the uniform code. Uniforms are available at several department stores such as Target, Kohls, and J.C. Penney.

Students are required to have as part of the students dress, a DGAS Burgundy Polo Logo shirt available from Land's End.

As part of the dress code, students are asked not to wear jewelry, colored nail polish, obviously noticeable make-up or extreme hairstyles. Please note that the shirts and blouses **do not include tee-shirts, sweatshirts, winter jackets worn inside the building, or pullover sweaters.** A navy or burgundy **cardigan** sweater or vest may be worn with either a turtleneck or with a polo shirt or a dress shirt.

Boys: Shirts—white, burgundy, or light blue—dress, polo, or turtleneck
Slacks – khaki or navy blue twill (**belted**, shirts tucked in)
Shorts – khaki or navy blue twill walking shorts, **belted**, knee-length
Shoes – dress, casual, or tennis
Socks – navy or white
Sweater – navy or burgundy cardigan or vest

Girls: Shirts – white, burgundy, or light blue polo (buttoned), or turtleneck;
white Peter Pan collar blouse
Slacks – khaki or navy blue **belted** twill
Shorts – khaki or navy blue walking **belted** shorts or skorts (knee-length), and Capri's.
Skirts/jumpers – navy blue (navy blue bike shorts under skirts or jumpers)
Shoes – dress, casual, or tennis
Socks/tights – navy or white. Sixth – Eighth grade girls may wear pantyhose
Sweater – navy or burgundy cardigan or vest

Home and School Association

When parents and teachers work together, the school program is greatly enhanced. The church selects a Home and School Leader to give leadership to the Home and School Association. All parents are part of this association. The association plans and supports monthly meetings, financial projects, and any other activities to enrich the school program. Parents are strongly encouraged to work with the leader and to support the activities.

Computers and Network Usage Policy

Computers and network access are available to students and teachers at Downers Grove Adventist School. We are pleased to provide these resources and believe the computer and network access offer vast, diverse, and unique resources to both students and teachers. Our objective is to create a safe educational environment by facilitating innovation and communication.

To maintain a safe and functional computing environment, it is mandatory that each staff and student sign a *Terms and Conditions of Use* policy if he or she wishes to use these resources. These terms and conditions shall be governed by the policies set forth by Downers Grove Adventist School and in accordance with the laws of the State of Illinois, and the United States of America. Any individual who misuses these resources will be subjected to disciplinary actions of the school as well as the laws of the land.

Kindergarten

Kindergarten is a transitional experience extending the home and early childhood programs into the elementary school. It provides a flexible program, which considers the developmental stages of children as well as their individual differences. DGAS'S kindergarten program is a Bible-centered, developmental curriculum for 5 year-olds, where each student is stimulated in every area of development: physical, social, emotional, intellectual, and spiritual. All experiences will be developmentally appropriate to the age.

Downers Grove Adventist School offers a full-day and half-day kindergarten. The full day kindergarten class begins at 8:30 a.m. and ends at 3:30 p.m. (2:30 p.m. on Friday) The half day kindergarten class will begin at 8:30 a.m. and end at 12:30 a.m.

Preschool Program (Ages 3-5)

To help meet the needs of our school family and the surrounding community, Downers Grove Adventist School has established Day Star Preschool, a full-time preschool program for children ages 3-5. The preschool is open Monday-Friday, 6:30 a.m. to 6:00 p.m. The preschool is closed on the following holidays: Labor Day, Thanksgiving, Christmas, New Year's Day, Memorial Day and the Fourth of July. The preschool is also closed for one week during Christmas break.

Charges for the preschool program are based on a half-day, full day, or weekly rate with special discounts for siblings. Payment is made directly to the preschool on a weekly basis. The preschool can be contacted at (630) 968-8848.

Telephone

The school telephone number is 630-968-8848. Students may use the phone to call their parents *only with the permission of the teacher and only in an emergency*. If it is necessary for a parent to speak with the teacher, please call during the half hour before or after school. Parents are requested not to contact the teacher when classes are in session, except in an emergency.

Lunches

Parents are encouraged to provide their children with a wholesome, nutritious lunch. It is suggested that lunches not contain meats or meat products. * **Pork products and drinks with caffeine** should not be brought to school.

Hot Lunch is provided twice per week on Wednesday and Friday for an additional fee. Students are free to order lunches on those days.

These guidelines also apply to field trips or any function of the school involving food.

Recess

Recesses are spent outdoors except on days when the teacher judges the weather to be unsatisfactory. Students need to have the appropriate items of clothing depending on the weather. If you would like your child to stay indoors as a result of illness or other factors, please send a written note. This privilege should not be abused by requesting excessive indoor recesses. When alternative supervision is not available for the student remaining inside, the entire class may have to spend recess indoors to accommodate the special request.

Field Trips

Parents are asked to sign a permission slip for students to participate in activities off-campus. A student without a permission slip will not be allowed to leave the campus. For field trips that are repeated, such as to the public library or a walk to the park, a blanket field trip form will be given to cover all occurrences.

School Activities

The school presents several programs each year. These programs may include a Christmas program, singing for the worship service at church, Education Sabbath, the Annual School Picnic, Science Fair (or alternative Fine Arts/Bible/Social Studies Fairs), eighth grade graduation, and other activities designated by the school board. Since these are part of the regular school program, students are expected to attend and to take part.

Outreach

DGAS is committed to Christian service as part of this mission students/staff participate in monthly outreach activities in the community and in cooperation with other service organizations.

School Pictures

Pictures of pupils are taken by professional photographers each fall. The pictures are offered to parents for optional purchase.

Music

DGAS continues to develop a viable music program through its weekly music classes. Additionally, students have the opportunity to take private guitar and piano lessons at the school for an additional fee. For private lessons, parents should contact the teachers directly.

Insurance

Each child is covered by a low-cost limited insurance policy. The policy provides secondary accident coverage to your child while he/she is participating in official school activities. The insurance is provided as a service.

Supervision Before and After School

Any students arriving at school before 8:15 a.m. or who are not picked up within 15 minutes of dismissal must check in at the Preschool. Parents will be charged for this service. There are to be no students left unsupervised on the school grounds or in the building.

Visitors

All parents, board members, and interested church members are encouraged to visit the school. Please make prior arrangements with the principal so that we can ascertain that it is an appropriate time to visit and so that teachers can be notified.

Loading and Unloading Students

Please follow the driveway around so that the passenger side of your car is adjacent to the sidewalk for loading and unloading. If you find it necessary to park your car, please do so in the parking lot. This conforms to state law.

School Closing Due to Weather

When the Principal deems the weather and driving conditions to be questionable for holding school, he/she will notify the Emergency Closings Center, which will publish a school closing or late opening announcement on television and radio stations in the area closings may also be posted on the Internet at <http://www.emergencyclosings.com/complete.html>.

NOTES:

**Illinois Conference Education Calendar
2011-2012**

Aug	8-11	Pastor/Teacher Meetings
	22	Classes Resume (Noon Dismissal)
Sep	5	Labor Day – No School
	25	K-12 Board Meeting
Oct	7-10	Pathfinder Camporee – (Pathfinders Excused)
	10	Columbus Day – No School
	11-18	Fall Testing Starts (ITBS, CogAT, ITED)
	21	1 st Quarter ends (41 days)
	26-27	Parent-Teacher Conferences (Noon dismissal)
Nov	11	Veterans Day
	23-27	Thanksgiving Vacation (Noon Dismissal 11/23)
	28	School Resumes
Dec	16	2 nd Quarter Ends (42 Days)
	16-1/2	Christmas Vacation (noon dismissal on 12/16)
Jan	3	Classes resume
	18-19	Parent-Teacher Conferences (noon dismissal)
	16	MLK, Jr. Day – No School
	29	K-12 Board Meeting
Feb	20	Presidents’ Day – No School
Mar	23	3 rd Quarter ends (47 days)
	25-4/1	Spring Break- No School
Apr	2	School Resumes
	28	Education Sabbath
	23-27	Adventist Schools’ Week
June	1	4 th Quarter ends (50 days) (Noon Dismissal)
	04-08	Post-School Week
	11	10 Month Teacher Contracts End

Contact Information

School 968-8848
 Church..... 968-4446
 Fax Number 968-4452
 Illinois Conference..... 734-0929

Alphabetical Personnel Listing

Landfare, Kristen - KindergartenTeacher..... 630-401-3721
 Marlier, Jennifer - Grades 1-4Teacher..... 863-873-1067
 Metcalf, Rodney - School Board Chairman.....630-926-8553
 Ott, Stella - Preschool Director..... 708-485-0653
 Smith, Al and Hazel - Treasurers 630-416-6266
 Williams, Patricia - Principal..... 630-294-4074

E - m a i l A d d r e s s e s

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